



General Services Division
 215 E. Bonanza Rd.
 Las Vegas, Nevada 89101
 Telephone (702) 486-0654 Fax (702) 486-6925
www.gsd.nv.gov

FOR RECORDS USE ONLY		
CNC ACCT NO.	PEND 3	Date:
Assigned By:	PEND 4	Date:
Date:	Credit limit:	
On-site completed by:	Date:	
Scope Access Provided by:	Date:	

CIVIL NAME CHECK (CNC) FINANCIAL ACCOUNT APPLICATION
(Name based check for employment for Nevada businesses only)

Company Name:		
DBA:		
Physical Address:		
City:	State:	Zip:
Mailing Address:		
City:	State:	Zip:
Main Telephone: ()		
Billing Contact Name:		
Telephone: ()	Fax: ()	
Email:		
Federal Tax ID #:		
Master Account <input type="checkbox"/> Sub- Account <input type="checkbox"/> Sub- Account Name:		
<p>Terms: Statements will be mailed each month. In order to maintain a current account, the balance in full must be paid within 10 days of receipt. If an account is suspended, services will not be provided until the account terms are satisfied. Any change to organization information including address must be reported within 5 business days.</p> <p>I, the undersigned, have the authority to apply for an account on behalf of the Company / Organization listed above. I agree to the terms listed above and I understand that any credit limit associated with this account is at the discretion of the General Services Division.</p>		
Signature:	Printed Name:	Date:

CNC PROGRAM ACCESS APPLICATION

Purpose of Background investigations: Employees <input type="checkbox"/> Other: _____
Please provide a brief description of what services your company / organization provides:
<i>For auditing purposes list each of your properties below:</i>
Property Name & Address:
Property Name & Address:
Property Name & Address:
Property Name & Address:
<i>List any additional properties on a separate sheet</i>
<i>Estimated average number of inquires per month?</i>

CNC ADMINISTRATOR INFORMATION

NAME/TITLE	PHONE #	FAX	EMAIL

CNC CONTACT PERSONS INFORMATION

NAME/TITLE	PHONE #	FAX	EMAIL

TECHNICAL SUPPORT PERSON INFORMATION

NAME/TITLE	PHONE #	FAX	EMAIL

OTHER PERSONNEL WITH ACCESS TO CNC

NAME/TITLE	PHONE #	EMAIL

Billing address:

Department of Public Safety
General Services Division
ATTN: Fiscal
333 West Nye Lane, Suite 100
Carson City, Nevada 89706
Tel (775) 684-6262 Fax (775) 684-6265

CNC ACCESS AND INQUIRIES:

Nevada Department of Public Safety
General Services Division
ATTN: PD&C
215 East Bonanza Road
Las Vegas, NV 89101
Tel (702) 486-0654 Fax (702) 486-6925